

# Land Use and Transportation Coordinating Group

## DRAFT Meeting Minutes

February 13<sup>th</sup>, 2006

Garfield Township Hall

4:00 – 4:30 p.m.

### Members Present

Sally Erickson Bornschein  
Virginia Coulter  
Linda Forwerck  
Heather Harris-Brady  
Jay Hooper  
Bill Kurtz  
Andy Knott  
Jim Lagowski  
Glen Lile  
Jim Lively  
Doug Luciani  
John Nelson  
Bob Otwell  
Rise Rasch  
Derith Smith  
Linda Smyka  
Janet Wolf  
Lee Wilson

### Members Absent

Jennifer Cohoon  
Robert Gattin  
Joe DeKoning  
Kathleen Guy  
Gary Derrigan  
Ken Kleinrichert  
Doug Mansfield  
Patrick Pahl  
Wayne Schmidt  
Ken Smith  
Warren Studley

### Public Present (per sign-in sheet)

Dennis Aloia  
Matt Skeels

### Facilitators Present

Wanda Joseph  
Tom Shea  
Gerry Sell

### Staff Present

Matt McCauley

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### **1. Welcome– 4:03 p.m.**

T. Shea welcomed everyone and discussed the consensus process. He briefly described the series of events leading to the day's meeting.

### **2. Review Proposed Agenda – 4:02**

The agenda was reviewed by the group and no changes were made.

### **3. RFP Discussion & Approval – 4:05**

T. Shea asked those who were attendance at the last RFP meeting if the current version reflects their recollection.

V. Coulter stated that the RFP Subcommittee looked at the RFP in context of the issues, not line by line.

S. Bornschein stated that safety issues have been identified as important to stakeholders she has spoken to and are included in the RFP.

R. Rasch expressed that the group be aware that additional comments might be given by MDOT & FHWA.

V. Coulter expressed concern on the language regarding the composition of the Consultant Selection / Steering Committee. Suggested including language that wouldn't exclude other parties.

B. Otwell stated that such discussion might be best suited at the RFP Subcommittee. J. Wolf agreed.

V. Coulter also expressed concern with the statements included in the "Implementation" section of the RFP. M. Skeels stated that the TALUS Technical Committee offered similar concerns.

T. Shea asked if the issues brought up related to accepting consensus on the RFP. V. Coulter stated that she might not be able to consent without understanding the statement more clearly.

J. Nelson expressed concern that the group only deal with editorial comments, not content changes.

V. Coulter offered to stand aside on the issue.

S. Bornschein suggested language "consisting of, but not limited to" in paragraph 2 of page 1. V. Coulter suggested striking the phrase "...LUTS members" from the Consultant Selection/Steering Committee portion of the RFP.

J. Nelson expressed concern that the suggested changes are content driven and should have been discussed during the RFP Subcommittee discussions. He also stated that the LUTS group needs to take a lead role during the consultant selection process.

T. Shea asked for consensus on the RFP as presented and stated that members may stand aside if they wish. Consensus by the group to accept the RFP as presented. V. Coulter stood aside.

#### **4. New Business – 4:20**

None.

#### **5. Public Comment – 4:25**

None.

**This meeting was adjourned at 4:26.**