

# MEETING NOTICE

## Land Use & Transportation Study Coordinating Group Agenda Subcommittee

**Date:** Tuesday, December 20<sup>th</sup>, 2005

**Time:** 8:00 a.m. – 10:00 a.m.

**Location:** Northwest Michigan Council of Governments  
Conference Room  
2194 Dendrin Drive  
Traverse City, MI 49684

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### PROPOSED AGENDA

1. Welcome / Roll Call (8:00)
2. Review November meeting minutes (8:01)
3. Review proposed agenda (8:03)
4. Discuss absentee policy (8:05)
5. Review December Subcommittee (Communication, RFP, & Funding) Minutes for agenda / proposal suggestions (8:15)
6. Review December 6<sup>th</sup> meeting minutes for agenda / proposal suggestions (8:25)
7. Develop an agenda for January 3<sup>rd</sup> meeting of the Land Use & Transportation Study Coordinating Group (9:05)
8. Discuss standardizing meeting dates / times (9:35)
9. New business (9:45)
10. Public comment (9:55)
11. Adjourn

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This meeting is open to all members of the public under Michigan's Open Meetings Act.

If you are planning to attend and have a disability requiring any special assistance at the meeting, please notify the Northwest Michigan Council of Governments, Matt McCauley at 231-929-5061 or by e-mail at [mmcaule@nwm.cog.mi.us](mailto:mmcaule@nwm.cog.mi.us).